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Approved For Release 2001/08/20 : CIA-RDP78-03568A000600070032-3

OFFICE OR STAFF			Page of Pages				
Office of Communications			V	12 May 1953	217		
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	CODE (Machine Records)
<u>Office of Communications</u> <u>Admin Staff</u> <u>Material Support Branch</u> Clerk(Typing)	GS-301-4	58.01	<u>Office of Communications</u> <u>Admin Staff</u> <u>Material Support Branch</u> Sply Require Of	GS-2010-7	553		
NEW OFFICE TOTALS			APPROVAL				
This change does not affect Office totals or ceiling. 25X1A9a			SECRET The changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received. [Redacted Signature]			Chief, Class. & Wage Div. TITLE	

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CAS-53-161

M4582

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division

FROM : Chief, Administrative Staff, Office of Communications

SUBJECT: Reclassification of Position #58.01

DATE: 11 May 1953

1. It is requested the position #58.01 in the Materiel Support Branch of the Administrative Staff of the Office of Communications be reclassified from GS-4 Clerk-Typing to GS-7 Stock Review Officer.

2. Attachment A is the job description for the new position.

3. This change does not affect either the T/O or the personnel ceiling, therefore, it is requested that the reclassification be approved and posted accordingly.

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Attachment

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2/12/53
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